

CBTW *EVMS Services*



Earned Value Management Support Services
Earned Value Management, Control Account Manager, and EV Tools Training
Program Controls, Scheduling, and Proposal Staff Augmentation





Why Choose CBT Workshop?

LEADING THE WAY TO EARNED VALUE MANAGEMENT EXCELLENCE

The CBT Workshop (CBTW) has an extensive number of associates with experience in all aspects of Earned Value Management Systems (EVMS). We can fill any of your EVMS resource requirements. From journeymen Program Planning and Control (PP&C) personnel that can augment your staff in the monthly preparation of all EVMS related reports, to senior staff that can step in and manage your PP&C, Business Operations, Contracts, Scheduling and Finance Departments. We also have EVMS Subject Matter experts that can help your organization prepare for any of your EVMS needs. Our experts have supported various EVMS requirements including Gap analysis, software tools analysis, developed systems descriptions, desktop procedures, proposal preparation, implementations, training, Integrated Baseline Reviews (IBR) support, validations, re-baselines, and corrective action request closeouts and surveillance. With this extensive range of EVMS resources, let the CBTW be your one stop source for any EVMS needs for your program, division, segment or company. Provided below is a synopsis of many of the CBTW capabilities.

Flexible solutions for your business needs

We help you build EVMS processes that work with your company, rather than trying to change your company to work with EVMS...

EVMS IMPLEMENTATION DESIGN AND SUPPORT

CBTW will provide the necessary resources to implement the initial performance measurement baseline (PMB). This activity will include migrating the negotiated contract cost and schedule into a PMB that can be uploaded into the selected EVMS software. After the PMB is established, CBTW will begin to operationally test and evaluate the resulting EVMS data. The EVMS will be tested by ensuring that the interfaces to the accounting and scheduling system are in place and performing properly and that all contractual outputs, such as the Contract Performance Report (CPR), are correct. In addition, the Integrated Master Schedule (IMS) must interface with your EVMS software in such a way that the performance taken in the IMS is reported correctly in your EVMS software. To support the monthly submittal of the IMS we have developed a basis of assessment report that details all the changes to the IMS since the last submittal. While performing the EVMS implementation, CBTW will perform hands on training for your personnel. We will also develop the procedures necessary to maintain the PMB and submit monthly reports. We have developed monthly reporting flows which list all of the monthly and weekly activities required to deliver the CPR.

EV SUPPORT SERVICES

- EVMS Gap Analysis
- EVMS System Description
- Desktop Procedures
- EVMS Implementation
- Integrated Baseline Review Support
- Proposal Support
- Training
- Staff Augmentation
- EVMS Surveillance
- EVMS Validation Preparation and Support

STAFF AUGMENTATION

We have earned-value professionals who can work with you as long as necessary, providing support for all of the earned value-related software packages. This service provides short or long-term support to meet all of your resource requirements. We can step in and quickly produce all required EV monthly contract deliverables on your program.

TRAINING

The CBT Workshop has been providing EVMS training for over 14 years. Our latest EVMS training materials are delivered via our state of the art online Learning Center. Our Learning Center delivers fully narrated, interactive, self-paced, training on demand. Each of our customers have designated a training administrator who receives 24/7 access to student progress and test results. In addition, we offer classroom training that is delivered onsite and tailored to meet your needs. We offer tools training, Control Account Manager (CAM) training, IBR training, and Executive Management training, just to name a few. The CBTW can tailor our training to meet your specific EVMS needs.

EVMS DESKTOP PROCEDURES

CBT Workshop has a library of desktop operating procedures, program directives, flow diagrams and system descriptions that can be easily tailored to most company's earned value requirements. We will also review your company's existing procedures and suggest any modifications required to comply with the system description. These templates allow CBTW to work more efficiently and effectively saving our customers time and money.



EVMS GAP ANALYSIS

Before any EVMS can be implemented, a Gap analysis should be performed. The CBTW will perform a GAP analysis of your Program Management systems and procedures that support your EVMS.

An EVMS Gap Analysis is a review of a contractor's internal policies and procedures to gauge their compliance with all 32 guidelines called out by ANSI/EIA 748. On any new EVMS implementation the CBTW routinely performs a GAP Analysis.

An EVMS Gap Analysis answers the following four key questions:

1. How does the existing management processes comply with ANSI/EIA 748?
2. Are there policies and procedures in place and are personnel following the processes?
3. Do the supporting program management systems provide the data required to support ANSI/EIA 748?
4. If any of the above does not support ANSI/EIA 748, what must be done to bring them into compliance?

EVMS VALIDATION REVIEW PREPARATION AND SUPPORT

CBTW has assisted companies in preparing for government Validation Reviews by ensuring that their system documentation is in compliance with ANSI/EIA 748. Items included in EVMS validation preparation process include, but are not limited to the following:

- Development of EVMS System Description, Program Directives, and Desktop Operating Procedures
- Conducting EVMS training and CAM training
- Review and assessment of performance measurement baseline, integrated master schedule
- Conduct data traces to ensure the program baseline change controls are in place
- Guidance and assistance on story board preparation and in-briefing.



INTEGRATED BASELINE REVIEW PREPARATION AND SUPPORT

Preparation is the foundation for a successful IBR. PMs need to ensure that the team is adequately prepared to focus the IBR on those risks that may impact the PMB. Preparation for the IBR should begin as soon as practical after determining the need for IBR.

The CBTW has supported IBR's for our customers with total contract values ranging from \$20M to over \$2.5B in value. We have trained hundreds of CAMs in the IBR process. CBTW has trained and prepared customers for their first IBR and with others, CBTW has been called in for additional support on IBRs when the company is already familiar with the process but just needs the extra support by providing guidance on PMB and/or IMS development/refinement, process development and/or streamlining, and CAM preparation. CBTW IBR support could include any of the following: development of CAM notebooks, mock CAM interviews to prepare each CAM for their IBR interview, IBR training includes one-on-one CAM training, PP&C training, or Executive and Program office IBR overview training.

EVMS SURVEILLANCE

The CBTW will assist your company in meeting their responsibility for developing and implementing an EVMS compliant with the 32 ANSI/EIA-748 EVMS guidelines. As part of this implementation, CBTW will help to ensure that the company's EVMS is implemented on a consistent basis that is used effectively on all applicable government contracts and that EVMS clauses are flowed down to subcontractors when required. To do this, CBTW will develop an EVMS surveillance plan.



Simplifying Earned Value Management

CBT Workshop

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